



WALLER COUNTY JOB ANNOUNCEMENT



Position Title:	Asphalt Crew				
FLSA Status:	NON-EXEMPT	Min. Pay Rate	\$18.00/hr	Max. Pay Rate:	\$21.50/hr

Summary:

The Asphalt Crew operates various specialized heavy equipment and trucks involved in the maintenance and construction of county roads and drainage projects. Assist with the construction, maintenance and improvements of county roads in a variety of activities, including back-hoe, dozer work and any related equipment and perform skilled maintenance tasks.

Supervision Received:

The Asphalt Crew is hired by the County Engineer and supervised by the Foreman at the direction of the Road Superintendent.

Supervision Exercised:

Direct Reports - None

Essential Functions:

1. Proficient skills in the operation and driving of trucks (haul truck, belly dump) and light to heavy equipment. (loader, backhoe, dozer)
2. Performs road and drainage maintenance and/or construction related duties.
3. Transports equipment, supplies and/or materials by truck and/or trailer.
4. Ensures equipment and materials are properly transported to and from the job site(s).
5. Possesses basic knowledge of the means and methods to maintain and construct roadways.
6. Assists in the proper maintenance of roadway rights of way including but not limited to moving and trimming trees and shrubbery and debris removal
7. Assists in the proper maintenance of roadway and drainage facilities including but not limited to pothole repairs, installation of signs and roadside maintenance.
8. Performs routine vehicle maintenance inspections, servicing and minor repairs.
9. Communicates and interacts professionally and effectively with co-workers, supervisors, landowners, residents and the public.
10. Complies with departmental and countywide policies, procedures and safety standards.
11. Performs related special projects as assigned by supervisor, but not limited to.
12. Keeps vehicle, equipment and break room clean.
13. Working in inclement weather – freezes, hurricanes, storms, etc. Possible shift work.

Peripheral Duties:

The examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

Minimum Qualifications:

1. High school diploma or equivalent.
2. Minimum of two (2) year related experience and training.
3. Five (5) years related experience may be substituted for education.
4. Maintain a satisfactory Motor Vehicle Record.
5. Class "A" Commercial Driver's License (CDL) with tanker endorsement, post-offer, pre-employment and periodic physicals, drug testing, criminal background investigations and motor vehicle record reports.

Knowledge, Skills and Abilities:

1. Must have excellent spelling and grammar skills including business letter writing and basic report preparation.
2. Must Knowledge of the means and methods of constructing new roads.
3. Knowledge of patching and maintaining paved roads.
4. Knowledge and ability to operate a level.
5. Knowledge of Texas Manual on Uniform Traffic Control Devices (MUTCD).
6. Ability to perform heavy manual labor.
7. Ability to perform tasks and receive supervision in a professional manner.
8. Ability to be professional, dependable, resourceful, and work independently in the absence of supervision.

9. Ability to work well with others as a member of a crew.
10. Ability to prepare and maintain records, files and reports.
11. Ability to learn, understand and apply rules and regulations.
12. Understand and follow oral and written communications.
13. Communicate clearly and concisely, both orally and in writing with supervisors, coworkers, and the public.
14. Establish and maintain effective working relationships with supervisors, fellow workers and public.

Certifications, Licenses & Registrations:

1. Texas Class "A" Commercial Driver's License with tanker endorsement and no restriction for air brakes.

Special Requirements:

1. Must be insurable with the County insurance carrier.
2. Maintain a safe driving record throughout employment.

Tools and Equipment Used:

1. Backhoe, Loader, Rollers, Water Truck, Oil Distributor, Bomag-Mixer, Tractor, Skid Steer
2. Dump Truck, hand tools

Physical Requirements:

1. Ability to stoop, push, pull, walk, climb, stand, drive and lift up to 100 pounds.

Working Conditions:

1. Works in all kinds of indoor and outdoor environments, including inclement weather (heat, cold, and wet).
2. May be exposed to dust, extreme noise and/or potentially hazardous chemicals.
3. Work outside of the normal office hours (Monday-Thursday 6 a.m. to 4:30 p.m.) may be required to meet deadlines and accuracy requirements.
4. This position requires availability to address emergencies during nonstandard work week hours, including holidays and weekends.
5. Ability to work overtime when necessary.
6. Work reporting location may be anywhere within Waller County.
7. Duties may be based on a work week schedule of four 10-hour work days as assigned by the County Engineer or their designee and may be changed at any time.
8. Essential Personnel for Emergency Situations, at the discretion of the County Engineer.
9. Subject to On-Call rotation at a minimum twice per year.

Applications are available at the Road and Bridge Department, 775 Business 290, Hempstead, Texas or on the Waller County website at www.co.waller.tx.us. Waller County is an equal opportunity employer and does not discriminate based on race, color, religion, age, sex or handicap.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Candidates whose disabilities make them unable to meet these requirements will still be considered qualified if they can perform the Essential Functions of the job with reasonable accommodation.